

## Browser Extensions Guide

Learn how Calendly's extensions help you run your day from anywhere.

### Stay in your workflow

Instantly book meetings in real time, view your contacts, and share your Calendly link right from your web browser.

### Stay in context

Book meetings faster on LinkedIn by easily sharing your availability during your LinkedIn conversations.

### Natively share

Access Calendly and share meeting links natively in your Gmail compose message window.

### Overview

Calendly browser extensions, available on Chrome, Edge, and Firefox, allow users to manage scheduling links, meetings, and contacts without having to switch tabs or change their workflow.



Google Chrome



Microsoft Edge



Mozilla Firefox

Once the extension is enabled, users can leverage the Calendly browser extension sidebar. The sidebar lets users run their day from wherever they are and is optimized for booking meetings on the fly. In just one click, users can manage their scheduling links, book meetings, view their contacts, and access contact-specific meeting details.

Users can also "favorite" their most popular event types for even quicker access and sharing.

From the Integrations tab of the extension sidebar, users can enable extension integrations with LinkedIn, Gmail, and Google Calendar.

### LinkedIn

From LinkedIn Messaging, LinkedIn Sales Navigator, and LinkedIn Recruiter, you can:

- Share scheduling links with invitees
- Create one-off meetings
- Create meeting polls

### Gmail

From the Gmail compose message window, you can:

- Share scheduling links with invitees
- Easily add Calendly links as hyperlinks
- Create one-off meetings
- Create meeting polls
- Add available times to an email



Calendar

From Google Calendar, you can:

- See which meetings on your calendar were scheduled through Calendly
- Access the event types invitees are using to book
- Reschedule invitees quickly

**"You cannot have a client unless at some point, somebody schedules an appointment with you. The bottleneck on LinkedIn was the ability to fluidly schedule an appointment. With Calendly for LinkedIn, it's now seamless."**



**James Pollard**, Owner / CEO

The Advisor Coach and Financial Advisor Marketing podcast

## How these extensions work:

### WHAT WE DO:

- ✓ The extension requires read and write permissions on all sites in order to integrate Calendly experiences into the websites you use.
- ✓ We only run code that's shipped directly from the extension and was reviewed by the extension stores.
- ✓ We read the URL of open tabs to determine if a tab Calendly integrates with is open.
- ✓ If a tab that Calendly can integrate with is open, we programmatically inject a script to add the Calendly button / feature.

### WHAT WE DON'T DO:

- ✗ We do not read or store any of the user messages or emails.
- ✗ We do not read content from the site at all except to determine whether we should be inserting our button / features.
- ✗ We do not track any user activity on the sites except for direct interaction with Calendly button / features.
- ✗ We do not load remote scripts for these sites.
- ✗ We do not run our normal error reporting software on these sites to avoid accidentally capturing user data.



## Additional information:

For displaying the sidebar in Chrome/Edge/Firefox, we use the [activeTab permission](#) to temporarily gain site access.

## Installation

End users can set up their browser extensions by following the instructions on the [extension and apps section](#) of the integration page.

## Setup and auto-provisioning

Admins can auto-provision extensions based on the requirements of their organization. End users can also turn off an extension or its entry points to specific sites in the extension's Permissions page in their web browser.

### To automatically install the extension

Configure an ExtensionSettings policy and set the desired value for *installation\_mode*. We recommend *normal\_installed*.

### To completely disable a site integration

Configure an ExtensionSettings policy and then set the *runtime\_blocked\_hosts* policy in Chrome/Edge or the *restricted\_domains* policy in Firefox.

 **CHROME:** Our Chrome extension id is:

```
cbhilkcodigmigfbnphipnnmamjfkipp
```

Documentation for setting a Chrome [ExtensionSettings policy](#) in Enterprise managed Chrome on [Windows](#) or [Mac](#) or [Linux](#)

 **EDGE:** Our Edge extension id is:

```
hfngfpepejakabhocoamdlnipilcpga
```

Documentation for setting an Edge [ExtensionSettings policy](#) in Enterprise managed Edge on [Windows](#) or Mac (using [.plist](#) or [Jamf](#))

 **FIREFOX:** Our Firefox extension id is:

```
firefox_extension@calendly.com
```

Documentation for setting a Firefox [ExtensionSettings policy](#) in Enterprise managed Firefox on [Windows](#) and [Mac/Linux](#)

## Questions?

Contact your account executive or customer success manager.